

The Leifur Eiríksson Foundation

Scholarship Information and Application

INSTRUCTIONS FOR APPLICANTS FOR 2006-2007 AWARDS

Please read the eligibility requirements and all instructions prior to completing your application. The information contained within this document cancels all previous versions

ABOUT THE AWARDS

- ◆ The Leifur Eiríksson Foundation funds scholarly exchanges between students of the United States and Iceland. One-year awards of up to \$25,000 will be granted based on the criteria stated within this document. Funds may be extended beyond the one-year period in circumstances where reasonable progress has been made toward completion of study and additional time is required. Funding extensions will be considered on a case-by-case basis.
- ◆ Awards are intended to defray, but not exceed, the cost of attendance, research and study.
- ◆ Award levels will be set, and may be adjusted, by the Leifur Eiríksson Foundation based on a complete accounting of all funds available to applicants.
- ◆ All successful applicants will be required to submit a report upon the completion of their research or study, with emphasis placed on the use of funds supplied by the Leifur Eiríksson Foundation.

GENERAL INSTRUCTIONS:

- ◆ All application materials must be typed, in English, and submitted in 6 collated sets.
- ◆ All materials must be received by January 16, 2006.
- ◆ The Leifur Eiríksson Foundation will not accept applications, letters of reference or transcripts via electronic mail.
- ◆ Applications/applicants that do not meet the specified requirements will not be considered.
- ◆ Students currently residing in the United States of America, please submit materials to the Charlottesville address below. Students currently residing in Iceland, please submit materials to the Reykjavik address below.

The Leifur Eiríksson Foundation
c/o The University of Virginia
Foundation
P.O. Box 400218
Charlottesville, VA 22904
U.S.A.

Karitas Kvaran, director
Office of International Education
University of Iceland
Neshagi 16
107 Reykjavík
Iceland

ELIGIBILITY REQUIREMENTS:

Applicants will be considered without regard to age, race, color, religion, gender, national origin, sexual orientation and/or physical disability. Applicants must meet all of the following eligibility requirements.

- ◆ Admitted to a graduate program at an accredited institution of higher education in the United States or Iceland
- ◆ A well-defined research or scholarly project that necessitates an exchange to the host country
- ◆ English language proficiency
- ◆ An undergraduate (bachelor's) degree must be completed by the start of the exchange

INSTRUCTIONS FOR COMPLETING THE APPLICATION:

All entries must be completed on the supplied application form. Please limit answers to the space provided. With the exception of the project statement, additional pages will not be considered.

SUPPORTING DOCUMENTS:

ACADEMIC TRANSCRIPTS. Applicants who have not completed a terminal degree (i.e. a Ph.D., M.D., J.D., M. Arch., etc.) should have official transcripts for all college/university undergraduate and graduate work sent directly to the Leifur Eiríksson Foundation. Applicants who have completed a final degree within the last three years must submit transcripts for graduate work only. Applicants who completed a final degree more than three years ago are not required to send transcripts.

LETTERS OF REFERENCE. Three letters of reference must be submitted by persons qualified to evaluate your academic and professional work. Reference letters should speak to your capability to conduct the research or complete study, as well as the merit of the project. (Reference letters used for other purposes or applications will not be considered.) Letters must be typed and submitted with an original signature. For doctoral candidates or recent doctoral degree recipients, one letter should be from your principal advisor. If you are working with a different primary advisor on your proposed (exchange) research project, that advisor should provide one of your reference letters as well. For professionals, at least one letter should be from a colleague in your discipline from outside your home institution. Letters of reference cannot be written by the individual(s) with whom you will work during your exchange. We recommend that you provide a copy of your application form and/or project statement to those individuals who will be writing your reference letters. Please do not exceed three reference letters; only three will be considered.

***You are responsible** for ensuring that both transcripts and letters of reference are submitted to the Foundation by the application deadline. We recommend that you provide letter writers and registrar's offices with a self-addressed card, to be mailed to you when the documents have been sent to the Leifur Eiríksson Foundation, so that you may verify submission.*

INSTRUCTIONS FOR PREPARING A PROJECT STATEMENT:

All applicants must submit a project statement, which describes their research, project or study in detail. The project statement may be no more than 1,200 words. It must be typed, double-spaced and include the following information:

- ◆ an explanation of the research or study, including objectives and the key questions the research/study seeks to answer
- ◆ a description of the research methodology, and – if relevant – the statistical procedures, sampling sizes, examples of questionnaires
- ◆ the importance, or significance, of the research/study to the applicant’s academic field and for the applicant’s scholarly/professional development
- ◆ an explanation of why a visit to the host country is critical to conducting the research/project and completing the project/study, and why the proposed site(s) for your research/project were selected
- ◆ a description of the arrangements you have made for affiliation or collaboration with individuals/institutions in the host country
- ◆ an explanation of how the research/project/study -- or the specific portion of it that necessitates study abroad -- can be completed during the proposed exchange period
- ◆ a bibliography of the resources most important to your project. The bibliography must not exceed 2 pages, and should demonstrate your awareness of basic and recent research on the subject.
- ◆ If you are a Ph.D. candidate and the research/project is a part of your dissertation, please indicate whether the dissertation topic has been approved and when formal candidacy is expected.

2006-2007 LEIFUR EIRÍKSSON FOUNDATION SCHOLARSHIP APPLICATION

APPLICANT INFORMATION

Name:

| | |
|----------------|---|
| Date of birth: | Social Security Number or National Identification Number: |
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Current address¹:

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| City: | State: | ZIP Code: |
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|--------|----------|--------|
| Email: | Country: | Phone: |
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Date and Place of Birth:

EDUCATION

Are you admitted to a graduate program at an accredited institution in the United States?

Are you admitted to a graduate program at an accredited institution in Iceland?

Do you intend to study in Iceland or the United States?

Planned dates of visit/exchange²:

Field of study and specialization:

Please list the institution(s) with which you have arranged to work/study during your exchange. If you have arranged to spend time at more than one institution, please indicate the period of time you will spend at each³.

PREVIOUS INSTITUTIONS ATTENDED

Please list schools attended above the high school level in reverse chronological order.

Institution 1 (most recent):

Institution 2:

Institution 3:

Institution 4:

Institution 5:

¹ You are responsible for notifying the Leifur Eiríksson Foundation of any changes.

² The exchange period for which you are requesting support may not begin before **August 1, 2006**. Please note that any changes in the length of your project may affect award decisions.

³ You must include letters of admission or affiliation with your application. Your letters of affiliation/invitation should confirm that the resources needed for your research will be available to you during the dates of your visit.

2006-2007 LEIFUR EIRÍKSSON FOUNDATION SCHOLARSHIP APPLICATION

RELEVANT PROFESSIONAL EXPERIENCE: LIST UP TO 3 RELEVANT MAJOR POSITIONS

Please include the employer's name, address, and the title of your position and periods of employment.

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RESEARCH PURPOSE

In 100 words or less, please describe the purpose of your research.

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RELEVANT EXPENSES

Please detail the major expenses you expect to incur as part of your research/study.

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SOURCES OF FUNDING

Beginning with the most recent, list the grants, fellowships, scholarships, academic honors, awards, or other sources of income you have received or for which you have applied, giving in each case the dates, purposes (tuition, travel, expenses, etc.), and, if funded, the approximate amounts. If you are unable to list all awards in the space provided, choose those that are most financially significant and note that it is not a complete list.

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2006-2007 LEIFUR EIRÍKSSON FOUNDATION SCHOLARSHIP APPLICATION

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REFERENCES

List three people from whom you have requested letters of reference. If you are in a doctoral program, your principal advisor should be listed first. If you are working with a different principal advisor on this research project, that advisor should also provide one of your reference letters.

| Name | Address | Phone | E-mail |
|------|---------|-------|--------|
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SIGNATURE

I certify that the information in this application is accurate and complete, to the best of my knowledge. I consent to having the Leifur Eiriksson Foundation make my application and supporting materials confidentially available to the advisers who assist in the selection process. If I am granted an award, I agree to adhere to the plan of study/research outlined in my application, insofar as it is feasible, and to comply with Foundation and government regulations.

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|-------------------------|-------|
| Signature of applicant: | Date: |
|-------------------------|-------|

PLEASE SUBMIT SIX COLLATED SETS (ONE ORIGINAL AND FIVE COPIES) OF THE FOLLOWING ITEMS:

| | |
|--|--|
| <input type="checkbox"/> signed application form | <input type="checkbox"/> resume/vitae (not to exceed 10 pages) |
| <input type="checkbox"/> project statement (not to exceed 1,200 words) | <input type="checkbox"/> letters of affiliation confirming the availability of resources and cooperation in the host country |